



**MINUTES OF  
RECREATION AND PARK COMMISSION  
MEETING OF DECEMBER 14, 2006**

2226 Santa Clara Avenue  
Alameda, CA 94501  
(510) 747-7529

**DATE:** Thursday, December 14, 2006  
**TIME:** 7:00 p.m.  
**PLACE:** Room 360, City Hall, Santa Clara Avenue and Oak Street, Alameda, CA 94501

**1. ROLL CALL**

**Present:** Chair Terri Ogden, Vice Chair Jo Kahuanui, Commissioners Michael Cooper, Christine Johnson, and Joe Restagno  
**Absent:** Commissioners Jay Ingram and Bruce Reeves  
**Staff:** Dale Lillard, Director

**2. APPROVAL OF MINUTES**

Minutes of November 9, 2006 Recreation and Park Commission Meeting.

**M/S/C KAHUANUI/COOPER (approved)**

**“That the Minutes of November 9, 2006 Recreation and Park Commission are approved.”**

Approved (4): Ogden, Kahuanui, Cooper, Johnson  
Abstention (1): Restagno

**3. ORAL COMMUNICATIONS, AGENDA**

(Any person may address the Commission in regard to any matter over which the Commission has jurisdiction or of which it may take cognizance that is not on the agenda.)

Director Lillard stated that Alameda Girls Softball may be requesting to put another container at Krusi Park. The first step would be to file an application for the Commission to consider. This item may come before the Recreation & Park Commission in the near future.

**4. WRITTEN COMMUNICATIONS**

None.

## **5. NEW BUSINESS**

### **A. Presentation of Appreciation to Watertight Restoration - (Discussion Item)**

Director Lillard stated that Watertight Restoration, Inc. was supposed to be at the meeting to accept the plaque of appreciation but was called out of town at the last minute.

Watertight Restoration, Inc. contributed approximately \$8,000 worth of work to repair some major roof leaks at the Meyers House and Garden Museum. In addition to presenting the company with a plaque of appreciation, we will also write a thank you letter.

Director Lillard recommended scheduling a tour of the facility for the Commission at a later time.

### **B. Discussion of Recreation and Park Commission Protocol and Procedural Guidelines – (Discussion Item)**

Director Lillard provided to the Recreation & Park Commission a copy of the User's Guide to the Ralph M. Brown Act for their perusal. This guide will help remind the Commissioner's of the various rules/regulations with regard to meetings, etc. All Commissioners should have full access to all decisions made and all decisions formally made are made as a group.

Chair Ogden stated that she did not want letters, e-mails, etc., going out without all of the Commission being involved and included in the decision making process. She does not want one individual sending anything out without it going through the rest of the Commission.

Vice Chair Kahuanui stated that if she is speaking somewhere and she is introduced as being on the Recreation and Park Commission then it is assumed that she is speaking on behalf of the Commission. Ms. Kahuanui stated that to be safe and practice due diligence on their part as individuals the Commission, if they are going to speak, should state that it is their personal opinion, it is not the opinion of the Recreation and Park Commission.

Chair Ogden stated that for instance when she received a call from the newspaper regarding the vandalism at the Skate Park, she referred the caller back to Director Lillard who had all of the information.

Director Lillard stated that if the Council asks for a formal action/recommendation then the Commission will take action by a vote. If the recommendation goes back to Council then that recommendation would be made by the Chair or a designated person. At that time it becomes formal. Commissioners are welcome to have an opinion and take an active part in the development/various issues going on within the City. It is important and imperative that it is clear and that you say it is your personal opinion. Anything that comes up or appears as a Commission decision would need to have been on the agenda and have a formal vote attached to it. Please know that unless you say that it is your personal opinion people assume that it was a Commission decision.

## **6. UNFINISHED BUSINESS**

### **A. Review of Assembly Bill 1234 – Ethics Training - (*Discussion Item*)**

Director Lillard reminded the Commission that their Ethics Training Certificates are due to City Clerk by December 31, 2006.

## **7. REPORTS FROM RECREATION COMMISSION AND RECREATION AND PARK DIRECTOR**

### **A. Park Division**

See December 1-31, 2006 Activity Report.

### **B. Recreation Division**

See December 1-31, 2006 Activity Report.

### **C. Mastick Senior Center**

See December 1-31, 2006 Activity Report.

### **D. Other Reports and Announcements**

- **Status Report on Transportation Master Plan Committee (Commissioner Johnson)**

No report at this time. Next meeting is in January 2007.

## **8. STATUS REPORT ON ONGOING PROJECTS**

**Washington Park Recreation Building** - The construction of the new building is underway. All irrigation and main water lines have been relocated that were originally under the footprint of the new building. Once this work was completed a contractor ran a new water line and utilities. The site has been graded and is now ready for foundation work. The building is scheduled to be in place by February 2007.

## **9. ORAL COMMUNICATIONS, GENERAL**

Discussion was held regarding orientation materials provided to new Commissioner Restagno. Copies will be given to the rest of the Commissioners.

## **10. ITEMS FOR NEXT AGENDA**

- 11. SET DAY FOR NEXT MEETING**                      January 11, 2007

## **12. ADJOURNMENT**